

Public Document Pack

Tony Kershaw
Director of Law and Assurance

If calling, please ask for

Jack Caine on 033 022 28941
Email:
jack.caine@westsussex.gov.uk



Working with Town and Parish Councils

County Hall
Chichester
West Sussex
PO19 1RQ
www.westsussex.gov.uk

@DemService

<https://www.facebook.com/aruntalkwithus>

29 October 2018

A meeting of the Joint Eastern Arun Area Committee will be held at 7.00 pm on Tuesday, 6 November 2018 at White Swan Hotel, A27, Chichester Road, Arundel

Tony Kershaw
Director of Law and Assurance

Your local Councillors West Sussex County Councillors:



Ian Buckland
Littlehampton
Town



Roger Elkins
East Preston
& Ferring



Gary Markwell
Arundel &
Courtwick



Daniel Purchase
Rustington



Deborah Urquhart
Angmering
& Findon



James Walsh
Littlehampton
East

Arun District Councillors:



Colin Cates
Littlehampton



Terence Chapman
East
Preston



Andy Cooper
Angmering
& Findon



Emma Neno
Rustington



Colin Oliver-Redgate
Ferring



Robert Wheal
Arundel &
Walberton

Town and Parish Councillors:

[Angmering](#)

[Arundel](#)

[Burpham](#)

[Clapham](#)

[East Preston](#)

[Ferring](#)

[Findon](#)

[Houghton](#)

[Kingston](#)

[Littlehampton](#)

[Lyminster & Crossbush](#)

[Patching](#)

[Poling](#)

[Rustington](#)

[South Stoke](#)

[Warningcamp](#)

Mr John Oldfield

Mr Mark Phillips

Mr Paul Challen

Mr Giles Allen

Mr Steve Toney

Mrs Carol Robertson

Mr Robin Carr

Mr Peter Looker

Mrs Geraldine Walker

Mr Billy Blanchard-Cooper

Ms Tracey Frampton

Mr Paul Isaacs

Mr Bryan Curtis

Mr Jamie Bennett

Mr Ryan Hayden

Mr Archie Naughton

Invite you to come along to the Joint Eastern Arun Area Committee

Area Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Information regarding the West Sussex County Council Water Refill Scheme will be available prior to the meeting.

Agenda

1. **Welcome**

2. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They shall also make declarations at any stage should any such interest become apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

It is recorded in the register of interests that:

- Dr Walsh is a Member of Arun District Council and Littlehampton Town Council.
- Mr Ian Buckland is a Member of Arun District Council and Littlehampton Town Council.
- Mr Daniel Purchase is a Member of Arun District Council and Littlehampton Town Council.
- Mr Roger Elkins is a Member of of Arun District Council and Ferring Parish Council.

These interests only need to be declared at the meeting if there is an agenda item to which they relate.

3. **Minutes** (Pages 5 - 10)

To confirm the Minutes of the previous meeting held on **19 June 2017**

4. **Urgent Matters**

To consider any items not on the agenda, which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

5. **Progress Statement** (Pages 11 - 14)

To consider updates on statements of progress made on issues raised at previous meeting pertinent to the area.

6. **Your Energy Sussex**

The Committee to receive a presentation on a new, council-backed energy supplier called Your Energy Sussex.

7. **'Talk with us' - Public Questions**

To invite questions from members of the public present at the meeting.

The Committee would encourage members of the public to submit their questions at least 3 days in advance of the meeting to allow more substantive answers to be given.

Please contact Jack Caine on 0330 222 8941 or via email jack.caine@Westsussex.gov.uk

8. **Community Police Issues** (Pages 15 - 16)

A local Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Details of reported crimes can be found at <http://www.police.uk>

9. **Community Initiative Fund** (Pages 17 - 24)

Report by the Director of Law and Assurance.

The County Council Members of the Committee are invited to consider pitches made to the Community Initiative Fund via The West Sussex Crowd and pledge funding accordingly.

10. **Traffic Regulation Order Prioritisation** (Pages 25 - 34)

The County Council Members of the Committee are asked to consider prioritising the Traffic Regulations Orders detailed in the report attached.

11. **Community Highways Scheme Update** (Pages 35 - 48)

The Committee is asked to note the update on Community Highways Schemes attached

12. **Highways and Transport Sub Group** (To Follow)

Notes from the last meeting of the JEAAC Highways and Transport Sub Group (to be) held on 18th October.

Members are asked to note the report and consider any recommendations.

13. **Nominations to School and Academy Governing Bodies** (Pages 49 - 54)

Report by Director of Education & Skills.

The County Council Members of the Committee are asked to consider the nomination of Authority School Governor as set out in the Report.

14. **Items to be raised by Town and Parish Council representatives.**

To consider any items from Town or Parish Council representatives that have not been covered by the agenda and are thought to be in the interest of the whole Committee. Town and Parish Council representatives are reminded that any Highways and Transport items should be taken to the JEAAC Highways and Transport Sub Group in the first instance.

The Chairman would encourage members to submit their question at least 3 days in advance of the meeting to allow a more substantive answer to be given. Please contact Jack Caine on 0330 222 8941 or via email at Jack.Caine@westsussex.gov.uk

15. **Items for consideration at future meetings**

- Arun District Council Local Plan
- Mental Health Awareness
- Health and Wellbeing

16. **Date of next meeting**

The next meeting of the Committee will be held on 5 March 2019

Members wishing to place an item on the agenda should notify Jack Caine on 033 022 28941 or via email at: jack.caine@westsussex.gov.uk

To: All members of the Joint Eastern Arun Area Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

Joint Eastern Arun Area Committee

19 June 2018 – At a meeting of the Committee at 7.00 pm held at The Millennium Chamber, Littlehampton Town Council.

Present:

Mrs Urquhart (Angmering & Findon;), Mr Buckland (Littlehampton Town;), Mr Elkins (East Preston & Ferring;), Mr Markwell (Arundel & Courtwick;), Mr Purchase (Rustington;) and Dr Walsh (Littlehampton East;)

Arun District Council: Cllrs Terence Chapman, Andy Cooper, Paul Bicknell (as substitute), Emma Neno and Robert Wheal.

Parish and Town Councils: Cllrs Marsh (Angmering), Allen (Clapham), Toney (East Preston), Mrs Walker (Kingston), Blanchard-Cooper (Littlehampton) and Bennett (Rustington)

Apologies were received from: Cllrs John Oldfield (Angmering), Carol Robertson (Ferring), Tracey Frampton (Lyminster & Crossbush), Roger Elkins (WSCC), Colin Cates (ADC), Colin Oliver-Redgate (ADC)

Absent: Gary Markwell (WSCC), Cllr Challen (Burpham), Cllr Carr (Findon), Cllr Looker (Houghton) Cllr Curtis (Poling), Cllr Haydon (South Stoke) and Cllr Brown (Warningcamp)

Officers in attendance: Jack Caine, Democratic Services Officer (WSCC), Nick Burrell, Senior Adviser (WSCC), Tracey Light, Principal Community Officer (WSCC) and Jackie Follis, Head of Policy (ADC)

1. Welcome

1.1 The Chairman welcomed everyone to the meeting.

2. Appointments

2.1 It was RESOLVED that:

2.2 Mr Jamie Bennett be appointed as Chairman of the Joint Eastern Arun Area Committee (JEAAC) for the municipal year 2018/19.

2.3 Mrs Deborah Urquhart be appointed as Vice Chairman for JEAAC and Chairman of the Eastern Arun County Local Committee (CLC) and lead County Councillor for JEAAC for the municipal year 2018/19.

2.4 Dr James Walsh be appointed as Chairman for the JEAAC Highways and Transport Sub Group for the municipal year 2018/19.

2.5 The membership of the Community Initiative Funding (CIF) Sub Group for the municipal year 2018/19 be as follows:

Mrs Urquhart (WSCC)
Cllr Mrs Neno (ADC)
Cllr Mrs Geraldine Walker (Kingston PC)

2.6 Cllr Mrs Walker be appointed as the main JEAAC representative on the Arun Conservation Area Advisory Committee with Cllr Mr Steve Toney as substitute.

2.7 It was also noted that Cllr Terry Chapman had been appointed as Lead Member for Arun District Council (ADC) by the Leader of ADC.

3. Declarations of Interest

3.1 There were none.

4. Minutes

4.1 RESOLVED that the minutes of the Joint Eastern Arun Area Committee held on the 6th March 2018 be approved as a correct record and signed by the Chairman.

5. Urgent Matter

5.1 There were none.

6. Progress Statement

6.1 The Progress Statement was noted.

7. 'Talk with us' - Public Questions

7.1 The Chairman invited questions from members of the public. A number of issues were raised including the following:

7.2 Following the response from Angmering Parish Council regarding the decision not to progress the installation of Bus Shelters on Station Road, a member of the public asked if anything further could be done. It was advised that there were community groups that may build these shelters for no cost.

7.3 The Committee expressed sadness over the decision not to fund bus shelters and requested that Angmering Parish Council reconsider. It was commented that funding could come from Section 106 funds or CIL.

7.4 The Committee suggested that Men in Sheds could be approached regarding the construction of these bus shelters, if funding can be acquired.

8. Community Police Issues

8.1 The Committee welcomed Sergeant Price to the meeting who provided an update on neighbourhood policing in the JEEAC area.

- There was a focus on high visibility patrols in the locality in response to a rise in anti-social behaviour.
- The enforcement of bail conditions and curfews had assisted with intervention work. There was a reluctance to criminalise youths, so it was important to intervene positively where possible.
- There was a focus curtailing a rise in 'Cuckooing' in the local area. A Criminal Social Phenomenon which targeted vulnerable members of the community.

8.2 In response to questions from the Committee it was advised that:

- West Sussex Police were in the process of recruiting 74 additional officers which would increase the levels of visibility to the public.
- With regard to individuals drinking alcohol in public under the age of 18, Officers would confiscate any alcohol and refer the individual to the Youth Intervention Team. If the individual is over the age of eighteen there would only be intervention if they were either; Drunk and Disorderly; Drunk and Incapable; or Breaching the Peace.
- If a Public Space Protection Order was in place, drinking alcohol in public would be a police matter.
- Sergeant Price would request East Preston and Kingston be listed as separate localities on the crime statistics report.

9. **Sussex Community Housing Hub**

9.1 The Chairman welcomed Graham Maunders, Community Led Housing Adviser, to the meeting. The Committee received a presentation on the Sussex Community Housing Hub which included details of the following:

- Sussex Community Housing Led examples including Community Land Trusts, Co-housing projects and Community Self Build.
- The Sussex Community Housing Hub – a new enabling service run by the charity Action in Rural Sussex.
- Key defining features of Community Land Trusts (CLT) and how they are set up and operate.
- Information regarding Keswick CLT, Angmering CLT and Lyvennet CLT.

10. **Community Armed Forces Covenant - An Integrated Approach**

10.1 The Chairman welcomed Sally Manning, Community Officer (WSCC), to the meeting who provided a verbal update on the Armed Forces Covenant giving an overview of progress to date and background on the work ongoing.

10.2 It was advised that work across the South Coast had been considered inconsistent so funding had been acquired to deliver training for all tiers of local government on the Covenant. Service Champion training had also been scheduled. Members of the Committee were asked to attend training where possible.

10.3 Cllr Terry Chapman was invited to address the committee. Cllr Chapman advised that information from the Royal British Legion outlined that the West Sussex area had the youngest demographic of ex service people nationally and that Local Government had a responsibility to provide help and support to these individuals.

10.4 Cllr Chapman provided an overview of the work done by ADC to assist veterans in the local area, including housing, community support and liaising with the Royal British Legion. It was commented that it was important to employ an integrated approach across Local Government to supporting these veterans.

10.5 Cllr Buckland commented that an integrated approach across WSCC Charities would also be beneficial and would investigate initiatives to assist these charities.

10.6 The Chairman thanked Sally Manning and Cllr Chapman for their informative update.

11. **Community Initiative Fund**

11.1 Debbie Urquhart introduced the CIF application for consideration by the County Councillors. It was RESOLVED that the following pledge be made:

224/JEAAC – Revitalizing Burpham Playground, £1000, towards new playground equipment and surfacing, subject to:

- a. The project reaching 50% of the total crowdfunding target within this financial year.

12. **Highways and Transport Sub Group**

12.1 The Chairman referred the Committee to the notes of the last meeting of the Highways and Transport (H&T) Sub Group tabled at the meeting.

12.2 The Committee considered the recommendation from the H&T Sub Group to revise their Terms of Reference, allowing for 2 representatives from Arun District Council to be appointed to the Sub Group.

12.3 It was RESOLVED that:

The terms of reference be approved and adopted, with membership of the JEAAC Highways and transport sub group as:

- All Eastern Arun County Councillors
- 1 Representative from each of the local Town and Parish Councils
- 2 Arun District Council Members.

13. Nominations to School and Academy Governing Bodies

13.1 The Committee considered a report by the Executive Director of Educations and Skills (copy attached to the signed minutes).

13.2 RESOLVED that the County Council Members of the Committee approved the following nominations:

Nominations for Reappointment:

Mrs Anne Prior for a further 4 year term to St John the Baptist C.E. Primary School

And

Mr Richard Dyer for a further 4 year term to Arundel C.E. Primary School

13.3 The Committee noted the vacancy at Summerlea Community Primary School.

14. Items to be raised by Town and Parish Council representatives.

14.1 Councillor Blanchard-Cooper proposed the following item for the next meeting:

- The multi-tiered approach to addressing youth crime and anti-social behaviour.

14.2 Cllr Blanchard-Cooper raised concern that youth crime and anti-social behaviour was a problem for the East Arun area and advised that the three tiers of local government had an important role in addressing causes and impacts in the community.

14.3 Members supported adding an item which addressed how joined up working would be of benefit to police and local authorities in tackling this issue.

15. Items for consideration at future meetings

15.1 The following items were agreed for consideration:

- Arun Growth Plan and Local Plan
- Arun Business Partnership

16. **Date of next meeting**

16.1 The Chairman reminded Members that the next meeting of the Committee would be held on Tuesday 6th November 2018 at the White Swan Hotel, A27, Chichester Road, Arundel. Members wishing to place an item on an agenda should notify Jack Caine via email: jack.caine@westsussex.gov.uk or on 0330 222 8941

Chairman

The meeting closed at 8.36 pm

Joint Eastern Arun Area Committee

6 November 2018

Progress Statement

Date & Minute No/Ref	Subject	Action	Lead Authority	Progress
19 June Min 14	Joint anti-social behaviour scrutiny	Cllr Blanchard Cooper requested a possibly joint scrutiny on local anti-social behaviour be investigated	ADC	Update to Follow
19 June Min 15	Arun Growth Plan and Local Plan	Update needed	ADC	Update to Follow
19 June Min 15	Arun Business Partnership	Update needed	ADC	Presentation to follow.
NA	Spacehive – Repsonse to the Mayor Littlehampton Town Council	To be discussed	WSCC	Letter attached.

This page is intentionally left blank

Debbie Kennard
Cabinet Member for Safer, Stronger
Communities

Telephone: 0330 22 24556
 e-mail: debbie.kennard@westsussex.gov.uk

Room 102
 County Hall
 Chichester
 West Sussex
 PO19 1RZ



www.westsussex.gov.uk

4 July 2018

Councillor Billy Blanchard-Cooper
 Manor House
 Church Street
 Littlehampton
 West Sussex
 BN17 5EW

Dear Councillor Blanchard-Cooper

West Sussex County Council Community Initiative Fund

West Sussex County Council have adopted Spacehive as a fundraising platform in order to empower local community groups to achieve success with much larger projects than previously, bringing together various fund sources in one place. The CIF currently sits at £330,000 available to projects across the West Sussex area, however with Spacehive an additional pot of £360,000 has been made available from local and national organisations. This has effectively doubled the amount of money available for local causes. A 5% fee for hosting the projects on any crowdfunding website is the market average and West Sussex County Councillors felt this displayed value for money. The transaction fees associated with the project are the maximum fee that can be attracted if pledges are made through Paypal. If pledges are made offline or via gocardless, these fees are reduced. Any funds pledged by West Sussex County Council funds will not receive any fees as they are made Offline.

Through Spacehive a total figure of £29,765 has been pledged to West Sussex projects from other organisations that have registered their funds. We have so far seen 5 separate projects achieving success through the Spacehive Fundraising platform, one of which did not receive any contribution from the County Council yet was able to reach their fundraising goal. In addition to this there are a number of projects fundraising that do not meeting the set CIF criteria, however are still able to crowd fund via Spacehive, another added benefit of the Crowd Funding approach.

Officers from West Sussex County Council are available to provide assistance and advice to Community Groups and individuals pitching to CIF. We would encourage project managers to engage with Community Officers, their Local Member and representatives from Spacehive in order to achieve success.

Agenda Item 5

As with the majority of Council initiatives this process will be subject to a review 12 months after implementation subject to the agreement of the Environmental, Community and Fire Select Committee.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Debbie Kennard', written in a cursive style.

Debbie Kennard
Cabinet Member for Safer Stronger Communities
West Sussex County Council

Sussex Police - West Sussex Neighbourhood Crime By Rolling Year

Neighbourhood Crime Comparison for the Rolling Years 01/10/2017 to 30/09/2018 and 01/10/2016 to 30/09/2017

Arun

Rolling Year 01/10/2017 to 30/09/2018																				
Neighbourhood Policing Description	Crime	Change Crime	Alcohol Related Crime	Change Alcohol	Public Place Violent Crime	Change PPVC	Serious Sexual Offences	Change SSO	Domestic Abuse	Change DA	ASB	Change ASB	Criminal Damage	Change CD	Burglary	Change B	Other Theft & Handling	Change OTH	Vehicle Crime	Change VC
Aldwick East	161	-10	18	-5	23	-7	0	0	47	16	48	-35	21	-2	23	2	20	4	17	-8
Aldwick West	124	5	15	4	19	-7	0	0	28	5	23	-10	21	18	16	3	13	-7	9	-3
Angmering	549	212	47	31	138	55	0	-1	88	25	111	-14	51	-8	22	1	107	40	42	21
Arundel	273	-3	22	-10	53	-15	0	-1	46	1	105	11	49	-2	26	-6	44	3	37	14
Barnham	411	60	55	18	86	5	0	0	97	35	91	-61	47	7	45	9	63	-3	35	2
Bersted	769	-139	80	-5	135	-1	1	-1	130	12	196	-31	73	-8	27	-11	289	-123	51	2
Bognor Marine	1,055	-45	199	-17	337	90	0	-3	110	3	467	71	94	-10	37	-19	390	-82	17	-31
Brookfield	319	67	39	16	48	4	0	0	76	20	71	-64	54	7	11	-1	57	9	21	-4
Clapham & Findon	106	-30	12	3	21	4	0	0	22	-10	28	-13	24	-10	10	0	5	-8	9	1
East Preston & Kingston	236	31	19	-3	45	9	0	0	49	7	118	19	46	4	22	-11	52	29	19	6
Felpham	449	-59	38	-12	69	-16	0	0	94	10	144	-84	57	-10	41	-9	57	-37	75	-8
Ferring	162	12	11	0	34	1	0	0	36	11	28	-21	16	-7	13	-8	40	11	22	15
Ham	607	-50	84	-23	132	-17	2	0	180	20	206	-92	96	-7	40	-6	83	-11	38	-7
Hotham	769	127	146	27	220	50	0	-2	124	14	308	65	86	-8	45	-5	164	59	35	-26
Littlehampton Beach	259	-21	31	-15	55	3	0	-1	62	18	92	-19	54	5	22	-15	40	3	14	4
Littlehampton River	901	9	145	-37	259	15	0	0	150	30	517	140	174	71	61	-6	173	-63	43	-1
Middleton	138	7	18	8	32	17	0	0	45	23	90	3	10	-10	11	3	17	-4	13	-16
Orchard	460	7	63	9	96	11	0	0	116	37	130	-39	78	21	28	3	83	-42	27	-16
Pagham & Rose Green	248	-21	32	7	63	10	1	1	56	1	77	-16	25	-15	14	-11	63	3	15	-8
Pevensey (Bognor)	483	-48	83	36	108	10	1	0	114	5	157	-42	85	36	14	-29	73	-56	18	-41
Rustington	645	32	63	2	142	36	0	0	113	10	208	3	80	-19	64	9	146	-31	50	10
Walberton	127	-2	6	3	19	8	0	0	16	-2	26	-8	12	4	17	4	16	-23	36	20
Wick with Toddington	363	19	23	-29	48	-15	0	-1	94	-4	104	-12	55	7	28	17	67	-6	28	-5
Yapton	334	34	25	0	49	-4	0	0	52	-17	119	0	49	21	37	3	45	-1	28	11
Total	9,948	194	1,274	8	2,231	246	5	-9	1,945	270	3,464	-249	1,357	87	674	-83	2,107	-338	699	-68

This page is intentionally left blank

Joint Eastern Arun County Local Committee

Community Initiative Funding

6 November 2018

Report by Director of Law and Assurance

Ref: (JE03(18/19))
Key Decision: No
Part I
Electoral Divisions: All in Joint Eastern Arun CLC Area

Recommendation

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

Proposal

1. Background and Context

- 1.1 The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people’s wellbeing and support [The West Sussex Plan](#).
- 1.2 The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link
http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx
- 1.3 For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, Joint Eastern Arun CLC had a total of £27,677.63 for allocation, of this £26,677.63 is still available for allocation. Details of awards made in the last year are included in Appendix B.

There are three new pitches for consideration by the Committee. One pitch is in fundraising stage with a total project cost of £6,640.00. A second is in fundraising stage with a total project cost of £38,026.00. The other is in preparation stage with a total project cost of £9,835.00. These are outlined in Appendix A and can also be viewed at: www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so. If they defer a project they need to take into account the timescales for the project and whether a deferral would allow the CLC to pitch at the following meeting.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Jack Caine – 0330 222 8941

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

This page is intentionally left blank

Current pitches

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising -

- **240/JEEAC – Disability Action Group of East Preston, East Preston new hoist-assisted toilet, £6,640.00 – Towards converting existing old toilet block into a hoist-assisted toilet and two accessible unisex toilets.**
<https://www.spacehive.com/east-preston-hoist-assisted-toilet-project>
- **247/JEAAC – Cancer United, Outswimcancer – a pool for cancer patients, £38,026.00 - Towards building works to develop a swimming pool providing rehabilitation for local cancer patients.**
<https://www.spacehive.com/out-swim-cancer>

In Preparation -

- **236/JEAAC – Ferring Funtime Community Pre-School, Multi-functional class for Pre-School, £9,835.00 – Towards providing a multifunctional storage space for children with special educational needs and disabilities.**
<https://www.spacehive.com/multifunctionalclassforpreschool>

This page is intentionally left blank

Community Initiative Funding: Summary for 2018/19 and 2017/18

The following application has received funding during the **2018/19** financial year to date:

Applicant	Summary	Member	Awarded	Evaluation
224/JEAAC – Revitalizing Burpham Playground	Towards developing updated children’s play area	Gary Markwell	£1,000	No evaluation form received

The following applications received funding during the **2017/18** financial year:

Applicant	Summary	Member	Awarded	Evaluation
12/JEAAC -Sister Sarah Productions Ltd	Towards connecting old and young through storytelling and dance	Deborah Urquhart	£2,500	Evaluation received.
19/JEAAC Ferring Retirement Club	To extend Patterson's Walk.	Roger Elkins	£2,500	No evaluation form received yet. Due to the increase in width needed for access the cost of this project has increased.
31/JEAAC Men's Shed Findon	Towards establishment of a Men's Shed, start-up costs.	Deborah Urquhart	£2,500	No evaluation form received yet. However the local member has visited.
41/JEAAC Worthing Women's Aid	Towards equipping the Amber House drop in centre	Ian Buckland	£1,567	No evaluation form received yet.
45/JEAAC - Littlehampton Museum	Towards Taking Littlehampton Museum’s collections out to the community.	Ian Buckland	£1,500	No evaluation form received yet.
86/JEAAC - Arun Access Group	Mobile external marketing equipment	Ian Buckland	£645.00	No evaluation form received yet.
88/JEAAC - Rustington Platinum Social Club	Towards Purchasing a vehicle	Daniel Purchase	£2500.00	No evaluation form received yet.

91/JEAAC - The Wickbourne Centre	Towards Community Event Kit	Ian Buckland	£2500.00	No evaluation form received yet.
100/JEAAC - Equine Partners CIC	Towards developing fundraising capacity	James Walsh	£2,470	No evaluation form received yet.
112/JEAAC - 1 st Preston Scout Group	Towards an ISO container	Roger Elkins	£1,712	No evaluation form received yet.
113/JEAAC - Arun and Chichester Citizens Advice	Towards promoting Amber House	Ian Buckland	£1,800	No evaluation form received yet.
117/JEAAC - Home-Start Arun	Towards training	CLC General	£362.50	No evaluation form received yet.
186/JEAAC - Angmering village Preschool	Towards Forest School Training	Deborah Urquhart	£1,312.98	No evaluation form received yet.
190/JEAAC - Angmering in Bloom Association	Towards Angmering Conservation Area Historical Map	Deborah Urquhart	£888.00	No evaluation form received yet.

Joint Eastern Arun Area County Local Committee**6 November****Prioritisation of Traffic Regulation Orders 2018/19****Report by Director of Highways and Transport and Head of Highways Operations****Ref No:
JE04(18/19)****Key Decision:
No****Part I****Electoral
Divisions:
All in CLC area****Executive Summary**

Community requests for Traffic Regulation Orders (TROs) that cost under £3,000 to implement are considered annually by County Local Committees (CLCs). More complex TROs are considered for progression as a Community Highways Scheme and so fall outside the process.

The TRO Requests received since July 2017 have been assessed and scored and the results are attached for the CLC to consider and prioritise in line with the Cabinet Member Report for Traffic Regulation Orders – Assessment and Implementation Process (see link in Background Reading) for progression in the 2019/20 works programme.

Recommendation

That the Committee reviews the proposals and agrees to progress the two highest scoring TROs from the list attached at Appendix A, subject to any adjustments made at the meeting.

Proposals**1. Background and Context**

1.1 Traffic Regulation Orders (TROs) are legal orders that support enforceable restrictions and movements on the public highway. For the purposes of this report the term TRO includes speed limits, parking controls, and moving offences such as width restrictions and Heavy Goods Vehicles (HGV) restrictions.

1.2 TROs are generated from four sources including:

- County Local Committees (requests from members of the public)
- 3rd party / developer schemes
- Highway improvement schemes through the Integrated Works Programme (IWP) – traffic calming, school safety, etc.)
- Parking schemes in partnership with District & Borough Councils.

This report deals with County Local Committee TROs only.

- 1.3 The framework for assessing TROs was approved by the Cabinet Member for Highways and Transport in March 2016. In summary, the framework assesses TROs against four criteria: Safety, Traffic Conditions, Environment & Economy and People which give the acronym STEP. A new assessment framework was considered necessary to align with the County Council's corporate priorities and the increasing demand for TROs across the county. Full details of the criteria can be found in the Cabinet Member Decision report:

http://www2.westsussex.gov.uk/ds/edd/ht/ht14_15-16.pdf

- 1.4 Following a review of County Local Committees (CLC) in 2016/17 the number of CLCs reduced from 14 to 11. Therefore the TROs have been reallocated as detailed in the table below. There has been no reduction in the number of TROs.

CLC and Number of Members	No of TRO's
Adur (6 Members)	2
Worthing (9 Members)	3
Joint Eastern Arun Area (6 Members)	2
Joint Western Arun Area (7 Members)	2
North Chichester (4 Members)	1
South Chichester (7 Members)	2
Crawley (9 Members)	3
Chanctonbury (4 Members)	1
North Horsham (8 Members)	3
North Mid Sussex (5 Members)	1
Central & South Mid Sussex (8 Members)	3
NEXT TOP Scoring TRO County Wide	15
Total TRO's (Indicative)	38

- 1.5 Appendix A lists the TROs identified as being viable for progression, and from which the CLC will prioritise its allocation for progression.

2. **Proposal**

- 2.1 The Committee is asked to consider the list of TRO requests and, subject to any desired changes, to approve the applicable quota as a programme of work to be initiated over the coming year and delivered in the 2019/20 works programme.
- 2.2 The CLC is requested to progress the highest scoring TRO within the CLC area. Whilst there is scope to progress a lower scoring TRO as a preference, sound justification should be provided for doing so as this will be at the expense of a request that is considered by officers to be a higher priority.

- 2.3 Should a CLC not select their full allocation (see 1.4 above), any outstanding requests can be considered at the subsequent CLC meeting
- 2.4 Any TROs not selected as the highest priorities for CLCs may be considered on a priority basis for progression on a county-wide basis at the Cabinet Members discretion.
- 2.5 In accordance with the report detailed in the background papers, the list in Appendix A details all the CLC requests that have been received in the last year (July 2017 – July 2018) as well as those that were available to be selected in the 2017 round of TROs. The seventh column in Appendix A has five options:
- 2.5.1 **Selected** – This option is allocated by officers once a TRO has been selected by the CLC for processing / implementation.
- 2.5.2 **Approved 18** – This means the TRO has been received this year and is available to be selected by the CLC. If not selected this will be available for selection next year.
- 2.5.3 **Approved 17** - This means the TRO has been received last year and is available to be selected by the CLC. This option will not be available for selection next year.
- 2.5.4 **In progress** – Officers have received a request. The request has not been rejected but has not yet demonstrated all the necessary criteria to allow it to be selected and work is being undertaken to achieve this. This option is not available to be selected by the CLC
- 2.5.5 **Rejected** – Officers have received a request, however it has not achieved all the necessary criteria to allow it to be selected and no further work is being undertaken to achieve this. This option is not available to be selected by the CLC.

3. **Resources**

- 3.1 The proposals contribute to the County Council’s objectives for transport and present the most effective way of meeting community needs and resolving the growing demand for TROs within the resources available.
- 3.2 Section 1.4 of this report confirms the CLCs can choose up to a maximum of 23 TROs. The maximum allowable cost of a TRO requested through this community process is £3,000. Hence the proposals by the CLCs could potentially cost £69,000. However, many of the requests such as dDouble Yellow Line Parking Restrictions have a low implantation value - £600 so it is currently anticipated that the CLC requests will be managed within the £50,000 budgeted within the Highways Capital Budget.

Factors taken into account

4. **Consultation**

- 4.1 Individual member support has been gained for each proposal and reasonable local community support has been demonstrated. As with any

TRO, wider consultation will be carried out in the usual way as each of the TRO requests is processed.

5. Risk Management Implications

5.1 The higher the priority score, the greater the potential benefit to the communities who use West Sussex Highways. Should the CLC not select the top scoring TROs consideration should be given if this could expose the county council to any risk if challenged.

6. Other Options Considered

6.1 The proposals must also pass a feasibility test and STEP assessment undertaken by WSCC Officers and reasonably supported by the public as well as the local member. Given this, the attached list of schemes represents the most viable options for consideration for prioritisation. Hence no further options are considered.

7. Equality Duty

7.1 This report is seeking the consideration of schemes for prioritisation and does not have direct implications under the Equality Act, though it should be noted that it is unlawful to prioritise a scheme which discriminates against people with protected characteristics. The schemes chosen by the CLC for progression will be individually assessed under the Equality Act as they are developed further.

8. Social Value

8.1 The proposed approach allows for the community via the CLC to progress and deliver their concerns through a consistent route to enable social, economic or environmental benefits to the County.

9. Crime and Disorder Act Implications

9.1 There are no identifiable Crime and Disorder Act implications associated with the process of choosing the forthcoming CLC TRO priorities. Any schemes formally proposed will be have further appropriate considerations with regards to crime and disorder, which will include consultation with the police and other key stakeholders.

10. Human Rights Act Implications

10.1 There are no Human Rights Act implications associated with the process of choosing the forthcoming CLC TRO priorities.

Matt Davey

Michele Hulme

Director of Highways & Transport

Assistant Head of Highway
Operations

Contact: Area Highway Manager

Appendices

Appendix A – CLC TRO Priority List

Background Papers

http://www2.westsussex.gov.uk/ds/edd/ht/ht14_15-16.pdf

APPENDIX A

Joint East Arun

Confirm Enquiry Number	Division	Parish	Dominant Road Name	TRO Type Parking / Speed Limit / Moving	Summary	Selected / Approved / In progress / Rejected	Approx. Cost	Score
M 34097	Littlehampton East & Littlehampton Town	Littlehampton	Selborne Road	Parking Issue	Revocation of seasonal waiting restriction	Approved 18	£400	21
M 433519	Rustington	Rustington	Angmering Way	Parking Issue	DYL requested to prevent parking in narrow road opposite private accesses	Approved 18	£300	16
M 436232	Arundel & Courtwick	Littlehampton	Courtwick Lane	Parking Issue	Request for single yellow line Mon - Fri prohibition on the north side of Courtwick Lane between Seaton Park and the entrance to Martello Enterprise Centre. There are often cars parked on the north side of the road and this prevents lorries from being able to turn into the estate. This can cause disruption to traffic and there is significant risk of damage to the parked cars. This is a school route between Lyminster School and the Kingfisher Drive development. In addition to the considerable business disruption that this is	Approved 18	£350	16

					causing, concern has been expressed about the safety of people and property along this part of Courtwick Lane.			
M 437544, 438625 & 438306	East Preston & Ferring	East Preston	Sea Road	Parking Issue	Waiting restrictions at the junction of Manor Road and Sea Road to address the issue of limited visibility when driving out of Manor Road	Approved 18	£220	13
M 2082486	Rustington	Rustington	Broadmark Lane	Waiting Restriction	Double yellow lines at Knightscroft Close and Cudlow Avenue junctions, to improve visibility for drivers entering highway from private roads	Approved 17	£100	12
M 428196	Littlehampt on East	Rustington	Worthing Road	Waiting Restriction	Junction protection (double yellow lines) to improve visibility at junction with Wallace Road	Approved 17	£100	10
M 432261	Arundel & Courtwick	Arundel	Mill Road	Parking Issue	Overnight camper van parking prohibition in Mill Road, Fitzalan Road and London Road to deter camping and long-term parking of vans at these locations	Approved 17	£2,100	6
M 430099	Rustington	Rustington	The Street	Parking Issue	Weekday limited waiting restriction in layby outside 14-16 to allow visitors to the adjacent medical centre, residents, visitors and carers ample time but stop the long-term parking of vehicles for sale	Approved 17	£150	6

M 431413	Rustington	Rustington	B2140 Sea Lane	Parking Issue	Double yellow lines at junctions with Cudlow Garden, to improve visibility for drivers exiting private road	Approved 17	£150	6
M 30847	Arundel & Courtwick	Littlehampton	A259 Worthing Road	Parking Issue	Limited waiting restriction in layby adjacent to Wick Recreation Ground to prevent long-term parking of vehicles for sale	Approved 17	£300	3
433290	Angmering & Findon	Findon	High Street	Parking Issue	DYL opposite the Gun Inn rear of Greypoint House as the road is very narrow and the bus frequently has difficulty passing when vehicles are parked there	Rejected	£100	0
433483	Angmering & Findon	Angmering	Nursery Road	Parking Issue	DYL extension requested in advance of road narrowing to improve visibility when exiting from private access	In progress	£100	0
433736	Littlehampton East	Littlehampton	Western Road	Speed Limit	Request for 20mph speed limit along full length of road	Rejected	£2,400	0
434295	Arundel & Courtwick	Arundel	Brewery Hill	Waiting restriction	DYL requested to prevent parking adjacent to private access	Rejected		0
33802	Angmering & Findon	Findon	A280 Long Furlong	Speed Limit	Request for 30mph speed limit on A280, from A24 west and southwestwards for three quarters of a mile because it is difficult to pull out and into Findon Cricket Club	Rejected	£1,600	0
33817	East Preston & Ferring	East Preston	Clarence Drive	Parking Issue	Junction protection requested to improve visibility	Rejected	£200	0
437287	East Preston & Ferring	East Preston	Sea Lane	Parking Issue	Request for introduction of seasonal limited waiting restriction to deter obstructive parking adjacent to private accesses.	Rejected	N/A	0

M 424705	Littlehampton East	Littlehampton	Norfolk Gardens	Waiting Restriction	DYL extension on south side to prevent obstructive parking adjacent to junction	Approved 17	£100	0
----------	--------------------	---------------	-----------------	---------------------	---	-------------	------	---

This page is intentionally left blank

COMMUNITY HIGHWAY SCHEMES – Update September 2018

Introduction

The current prioritisation process for Community Highway Schemes (community-led improvement schemes) was established in 2016. This process is a 'prioritised approach' where community requests are considered by assessment against a scoring matrix and the resulting priority scores are used as a basis to establish a forward programme for these works. The programme is subject to funding availability (county council capital funding and developer contributions secured under s106 agreements) and resources.

Evaluation of Submitted Schemes

In line with the agreed process, a moderation team, comprising of officers of from Highways Operations (Area Teams), Highways Improvements and an Independent officer met in August and September 2018 to consider all applications for improvements schemes received by 31 July 2018. Over 60 applications were submitted

It has previously been determined that a minimum score of 40 points is required for a scheme to meet the set criteria appropriate to deliver a sustainable and beneficial highways improvement that aligns with the County Council priorities.

It should be noted a score of over 40 in this process does not always guarantee a scheme will be programmed as it depends on the available budget set on an annual basis.

Results of Evaluation

The 12 schemes achieving the 40 point minimum score and recommended for progression to the next stage of the process are shown in Appendix A, the schemes not achieving the 40 point score and not recommended for progression are shown in Appendix B.

Schemes in Appendix A will form the proposed community schemes programme which will be included on the WSCC Annual Delivery Programme for design in 2019/20. The Annual Delivery Programme is subject to final budget allocations and programme approval. It is planned to start delivering these schemes as part of the WSCC Annual Delivery Programme from 20/21 onwards (again subject to feasibility & availability of funding).

Some schemes of a more complex nature involving a greater degree of public consultation or legal orders may need to be constructed in subsequent years.

As part of all scheme design and feasibility, there may be issues identified in more detailed investigations and surveys which demonstrate that a scheme is no longer viable.

Schemes in Appendix B will not be progressed. However, should additional supporting information become available they could be resubmitted in the future. For example, if there is a material change to circumstances since the original application that could alter the scoring of the application such as a new external funding opportunity has arisen or a new consultation exercise has been undertaken and provides new supporting evidence.

Update on schemes previously agreed for progression

Currently 36 schemes have been approved for progression since the Community Highway Scheme process was introduced in 2016; progress of these schemes is shown in Appendix C & D

Future Applications

We would like to encourage online applications for new Community Highway Schemes to be considered for possible inclusion in the 2020/21 annual works programme for design and feasibility. To ensure we meet the new timetable for budget setting and approval, applications need to be received by the end of June 2019.

Appendices

Appendix A – Community Highway Schemes Approved Sept 2018

Appendix B – Community Highway Schemes Rejected Sept 2018

Appendix C–Community Highway Schemes Approved 2017 Update Sept 18

Appendix D- Community Highway Schemes Approved 2016 Update Sept 18

**Community Highway Schemes
2018 - Approved September 2018**

Appendix A

Applicant	Parish	Local Member	Scheme Name	Description	Approx Cost	CLC	Comments
Parish/ Town Council	Lancing	Ann Bridges	Brighton Road - Crossing	Controlled Pedestrian Crossing to Beach Green	£80,000	Adur	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Individual	Storrington	Paul A Marshall	Fryern Road Storrington - new footway	Provide footway connectivity to bus stops	£15,000	Chanctonbury	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Community Group	West Grinstead	Lionel Barnard	High Street Partridge Green traffic calming and 20mph speed limit	Chicane build outs and a 20 mph	£15,000	Chanctonbury	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Parish/ Town Council	Amberley	Paul A Marshall	B2139 Turnpike Road Footway extension	Extend existing footway over culvert to school playing field	£100,000	Chanctonbury	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Community Group	Boxgrove	Jeremy Hunt	The Street - Highway Improvements	The scheme will concentrate on footway improvements as other items not deliverable	£100,000	Chichester South	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Other	N/A	Bob Lanzer	Matthews Drive Chicane removal	Remove Chicanes & replace with speed cushions	£80,000	Crawley	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Individual	N/A	Bob Lanzer	Turners Hill Road	Controlled Pedestrian Crossing & Traffic Calming	£80,000	Crawley	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
WSCC Member	N/A	Richard Burrett	Copthorne Road	Controlled Pedestrian Crossing	£80,000	Crawley	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.

Applicant	Parish	Local Member	Scheme Name	Description	Approx Cost	CLC	Comments
Parish/ Town Council	Ferring	Roger Elkins	Ferring Street ped refuge	Pedestrian refuge	£40,000	Joint Eastern Arun	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Parish/ Town Council	Petworth	Janet Dunction	Crossing request A272	Controlled Pedestrian Crossing	£80,000	North Chichester	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
WSCC Member	Brugess Hill	Anne Jones	Kingsway	Central Refuge & Dropped Crossing, Bridleway Crossing	£25,000	North Mid Sussex	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.
Parish/ Town Council	East Grinstead	Jacque Russell	Little King Street step replacement	Replace steps with ramp	£30,000	North Mid Sussex	Community Scheme has been reviewed and accepted as meeting criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will now be designed in 19/20 with delivery 20/21 onwards. Please note all schemes are subject to feasibility which can result in issues which may prevent final delivery.

Community Highway Schemes 2018 - Rejected September 2018 - Appendix B

Applicant	Parish	Local Member	Scheme Name	Description	Approx. Cost	CLC	Comments
Individual	N/A	Debbie Kennard	Pond Road Controlled Crossing	Controlled crossing	£80,000.00	Adur	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	Shoreham/South wick	Debbie Kennard	Eastern Avenue Crossing	Crossing near school	£80,000.00	Adur	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Some local I residents have already indicated that they would object to the proposal
Parish/ Town Council	Haywards Heath	Pete Bradbury	Age UK crossing	Improve ped access	£80,000.00	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	Haywards Heath	Pete Bradbury	Bolnore Rd - Improved ped access	Improve ped access	£50,000.00	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Issue with Byway Open To All Traffic status
WSCC Member	Hassocks	Kirsty Lord	Dale Ave pedestrian improvements	School access improvements	£60,000.00	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process., Further work to be done with Safe Route to School team to establish what is required and identified in the School Travel Plan
WSCC Member	Burgess hill	Anne Jones	Woodland Ave	Verge Parking Scheme	N/A	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Community Group	Steyning	David Barling	Church Street Steyning pedestrian crossing facilities	Provision of crossing facilities for children	£55,000.00	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.. Further work should be done with Local Transport Improvement Team.to establish what is required and identified in the School Travel Plan
Parish/ Town Council	Upper Beeding	David Barling	A2037 Henfield Road and Shoreham Road - Speed Reduction Measures	Provide speed reduction measures such as Vehicle Activated Signs to slow traffic	£25,000.00	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. .Compliance of speed limit to be monitored, if necessary a new application should be made for speed reducing measures
Community Group	Storrington	Paul A Marshall	Fern Road and adjoining roads traffic calming & traffic management	Provide measures to reduce traffic flow and speeds	£60,000.00	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	Ashington	Paul A Marshall	Hole Street Footway provision	New footway to link to existing under the A24	£200,000.00	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	Upper Beeding	David Barling	A283 Steyning Road improved footway	Widen / realign footway and provide ped crossing facilities.	£120,000.00	Chanctonbury	To be considered as an LTIP scheme
Parish/ Town Council	Woodmancote	David Barling	Woodmancote - provision of poles for erection of PC funded SID	Provide 4 poles for the PC to erect their SID	£1,000.00	Chanctonbury	Not considered suitable for progression under this process
Parish/ Town Council	Wiston	Paul A Marshall	Hole Street Wiston request for a 30mph speed limit and traffic calming	No specific measures identified.	£20,000.00	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. .

Applicant	Parish	Local Member	Scheme Name	Description	Approx. Cost	CLC	Comments
Parish/ Town Council	Thakeham	Pat Arculus	B2139 Picketty Corner Thakeham junction improvement	Request to improve sightlines or slow approach speeds	£60,000.00	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	Pulborough	Pat Arculus	A283 Lower Street footway improvements	Widen footway and control traffic movement	£200,000.00	Chanctonbury	Cost of scheme likely to fall outside the scope of Community Highway schemes
WSCC Member	N/A	Richard Burrett	St Mary's Drive	Traffic calming	£75,000.00	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
WSCC Member	N/A	Richard Burrett	Somerville Drive	Traffic Calming	£75,000.00	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	N/A	Sue Mullins	Broadway	Controlled Crossing	N/A	Crawley	Scheme not supported by Local Member / no desire line
Individual	N/A	Charles Petts	Stephenson Way	Traffic Calming	N/A	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	N/A	Brenda Smith	Lady Margaret Road	Traffic Calming	N/A	Crawley	Scheme not supported by Local Member
Individual	Rustington	Dan Purchase	The Street Rustington	New crossing facility to access Doctors	£80,000.00	Joint Eastern Arun	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. No evidence of wider community support & conflicts with bus stops that may have been lost & other site constraints
Community Group	Littlehampton	James Walsh	Sea Road	Zebra Crossing	£40,000.00	Joint Eastern Arun	Scheme deferred for further investigatory work, to be moderated 19/20
WSCC Member	Middleton	Jacky Pendleton	Pedestrian Crossing facility	introduce a crossing facility	£20,000.00	Joint West Arun	No feasible location identified due to site constraints
Individual	Bersted	David Edwards	A29 Shripney Road	Shared cycling facility link	£400,000.00	Joint West Arun	Estimated cost beyond the scope of Community Highway Scheme, to be referred to Local Transport Improvement Process
Individual	Horsham	Morwen Millson	Blackbridge Lane Pedestrian refuge	Elderly residents needing help to cross the road with a refuge island	£20,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	Warnham	Christian Mitchell	Church Street Pedestrian Crossing facility	Developer related	£70,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.

Applicant	Parish	Local Member	Scheme Name	Description	Approx. Cost	CLC	Comments
Parish/ Town Council	Slinfold	Christian Mitchell	Slinfold Traffic Calming	Speed reduction / traffic calming measures in village	£40,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	Horsham	Morwen Millson	Hills Farm Lane jw Guildford Road Pedestrian refuge	New ped refuge to help crossing wide bellmouth	£80,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	North Horsham	Andrew Baldwin	Lambs Farm Road Traffic calming	Residents concerned about speed of traffic and parking near shops	£30,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	Horsham	Nigel Dennis	London Road Horsham One Way and contraflow cycle lane	Make road one way and provide traffic a cycle contraflow	£20,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Community Group	Billingshurst	Amanda Jupp	Adversane X roads speed limit and gateways	Reduce 40mph to 30mph in village (2011 amendment) and install gateways.	£20,000.00	North Horsham	Await results of surveys currently planned, possible new application next year
Parish/ Town Council	Warnham	Christian Mitchell	Friday Street Traffic Calming	Parish Council design already done	£25,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	Warnham	Christian Mitchell	Bell Road Traffic Calming	New scheme not yet designed	£40,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.. Parish Council may be able to deliver this via 278 agreement
Parish/ Town Council	Rusper	Liz Kitchen	East Street Rusper - poles for PC funded SID	Poles to be installed for a PC SID to be erected.	£1,500.00	North Horsham	Not considered suitable for a community highway scheme
Community Group	Horsham	Nigel Dennis	West Parade Horsham width restriction and 20mph speed limit	Request for a width restriction TRO, 20mph speed limit and physical road narrowing measures.	£40,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	Itchingfield	Amanda Jupp	Barns Green village crossroads Mini roundabout	Provide a mini roundabout on the crossroads	£90,000.00	North Horsham	Community Scheme has been considered and there is insufficient space to construct a roundabout. Footway scheme to be consider as part of the Local Transport improvement Programme.
Parish/ Town Council	Billingshurst	Amanda Jupp	Station Road Billingshurst	Zebra Crossing	£180,000.00	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.

Applicant	Parish	Local Member	Scheme Name	Description	Approx. Cost	CLC	Comments
Parish/ Town Council	West Hoathly	Andrew Lea	missing footpath	install missing path	£90,000.00	North Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	West Hoathly	Andrew Lea	Top Road	Extend foot path	£50,000.00	North Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Parish/ Town Council	East Grinstead	Jacquie Russell	pedestrian crossing	pedestrian crossing	£80,000.00	North Mid Sussex	Only possible location is not on the desire line, Suggest that a joint scheme with MSDC & EGTC is explored.
Parish/ Town Council	Worth	Bill Acraman	new cycleway	link to Worth Way	N/A	North Mid Sussex	To be considered for a Local Transport Infrastructure scheme as part of cycling improvements
WSCC Member	East Grinstead	Jacquie Russell	Worth Way link to town centre	Worth Way link to town centre	N/A	North Mid Sussex	To be considered for a Local Transport Infrastructure scheme as part of cycling improvements
Parish/ Town Council	Ardingly	Bill Acraman	College Road	Traffic calming measures	N/A	North Mid Sussex	No scheme identified that meets our criteria
Parish/ Town Council	Fishbourne	L Goldsmith	Blackboy Lane Footway	Provision of new footway	£200,000.00	South Chichester	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Individual	N/A	Michael Cloake	Heene Terrace One Way	One way requiring illuminated signs	£6,000.00	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Community Group	N/A	Michael Cloake	Tarring Improvements/ Traffic calming, Terringes Rd area / junction improvements	TRO Waiting restrictions/ junction protection	£10,000.00	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Community Group	N/A	Michael Cloake	Wenban Road Traffic Calming	Traffic Calming	£100,000.00	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Community Group	Tarring	Bob Smytherman	Rectory Road / Glebe Road / Terringes Ave / Pelham Road / St Andrews Road -	Build outs / Traffic calming	£20,000.00	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.

Community Highway Schemes – Approved for design 2017 Update Sept 18

	Location	Details	Area Highway Manager	CLC	Local Member	Est. cost £	Update Sept 18
1	Haywards Heath –	Clare Park Cycle lane	Richard Speller	Central & South Mid-Sussex	Pete Bradbury	300000	Scheme design is progressing, construction anticipated in the 19/20 programme.
2	Ansty A272	Improved footway links in the village	Richard Speller	Central & South Mid Sussex	Pete Bradbury	75000	Consultants have produced outline design. Richard Speller is discussing the options with the parish council. Implementation planned for 19/20.
3	Haywards Heath	Church Road pedestrian crossing improvements	Richard Speller	Central & South Mid Sussex	Sujan Wickremaratchi	20000	Design complete, TRO currently being processed. Construction planned for 19/20
4	Burgess Hill	Janes Lane – measures to support traffic calming	Richard Speller	Central & South Mid Sussex	Ann Jones	20000	Scheme design is progressing, construction anticipated in the 19/20 programme.
5	Burgess Hill	A273 Crossing improvements	Richard Speller	Central & South Mid-Sussex	Joy Dennis	100000	Preliminary and Detailed Design ongoing and Construction planned for 19/20
6	Burgess Hill	Janes Lane Pedestrian Crossing / possible consolidation of signage to improve effectiveness of 30 mph speed limit	Richard Speller	Central & South Mid-Sussex	Anne Jones	50000	Scheme design is progressing, construction anticipated in the 19/20 programme.
7	Haywards Heath	Haywards Area - Business Park Signage	Richard Speller	Central & South Mid-Sussex	Pete Bradbury	25000	Scheme design is progressing, construction anticipated in the 19/20 programme.
8	Pulborough	Thakeham Pedestrian improvements to Water Lane	Chris Stark	Pat Arculus	Chanctonbury	180000	Scheme design is progressing, due to the complexity of the scheme it is possible delivery may need to be undertaken in the 20/21 programme
9	Henfield	A23 & A24 Junctions with A272 Air quality issues in Cowfold – new signing to reduce lorry movements	Chris Stark	Lionel Barnard	Chantonbury	60000	No workable solution has currently been found,
10	Pulborough	Thakeham – B2139 Jackets Hill speed reduction	Chris Stark	Pat Arculus	Chantonbury	55000	Scheme design is progressing, construction anticipated in the 19/20 programme.
11	Crawley	Crawley – Maidenbower Drive – removal of pinch point	Brian Lambarth	Bob Lanzer	Crawley	60000	Scheme design is progressing, construction anticipated in the 19/20 programme

Agenda Item 11

12	Crawley	Bewbush Manor Roundabout Lane designation	Brian Lambarth	Chris Oxlade	Crawley	60000	Scheme design is progressing, construction anticipated in the 19/20 programme.
13	Arundel & Courtwick	Arundel – New footway in Mill Road	Ben Whiffin	Gary Markwell	JEAAC	250000	Feasibility work ongoing and Construction (if feasible) planned for 19/20
14	Petworth	Wisborough Green – Durbans Road/Kirdford Road junction improvements, footway works & Village Green Lay-by	Chris Dye	Janet Duncton	North Chichester	70000	Outline designs are being discussed with parish council. Implementation planned for 19/20. Possible issue is the need to get approval from SoS for work on 'village green' land.
15	Faygate	A264 Crossing	Chris Stark	Liz Kitchen	North Horsham	250000	Awaiting speed survey results to confirm the approach speed as the initial survey has shown speeds in excess of 50mph, which would prevent the crossing being installed without significant speed reducing measures on the A264
16	Billingshurst	Billingshurst – Marringdean footway	Chris Stark	Amanda Jupp	North Horsham	250000	Local member has accepted that it is not possible to provide an adequate footway through here. Local land owner has already sold land to a developer and we will pursue improvements through the planning route. Scheme cancelled.
17	Billingshurst	Itchenfield – Chapel Road New Footway	Chris Stark	Amanda Jupp	North Horsham	100000	Preliminary and Detailed Design ongoing and Construction planned for 19/20
18	Rusper	Rusper Charlwood Road- Improved crossing facilities to access day centre	Chris Stark	Liz Kitchen	North Horsham	50000	Preliminary and Detailed Design ongoing and Construction planned for 19/20
19	East Grinstead	East Grinstead- Lowells Lane pedestrian crossing	Richard Speller	Liz Bennett	North Mid - Sussex	80000	Design complete, will be going out for public consultation within the next month. Construction planned for 19/20
20	Chichester	Chichester- Florence Road pedestrian crossing	Chris Dye	Simon Oakley	South Chichester	150000	Design Complete, will be going out to consultation in near future.,,Construction planned for 19/20
21	Northbrook	Titnore Lane footway	Mike Thomas	Sean McDonald	Worthing	60000	Feasibility study carried out and currently scheme is unaffordable (circa £1m+).

Appendix D

Community Highway Schemes – Approved for design in 2016 Update Sept 18

	Location	Details	Area Highway Manager	CLC	Local Member	Est. cost	Update Sept 18
1	Cuckfield, Isaac's Lane	Request for footway extension and new controlled crossing for school children walking from Bolnore Village. New lighting possibly required. Preliminary design already done.	Richard Speller	Central Mid Sussex	Peter Bradbury	200k	Scheme design is complete and pricing assessment shows an increase is expected scheme cost. Financing options are currently being investigated and programming will follow.
2	Haywards Heath, Queens Road	Request for some sort of Traffic Calming to prevent rat running. Previous community surveys indicate a desire for speed humps. Feasibility/options appraisal needed in first instance.	Richard Speller	Central Mid Sussex	Sujan Wickremarat chi	50k	Formal advert of proposals now underway (until 20 September) for 20 limit, speed cushions and a weight restriction. Plan to implement in 19/20.
3	Cuckfield, London Lane	Believed s106 funding available. Parish request for traffic calming. Parish have had a preliminary design done that neither the Parish nor Police are happy with. Request to review these designs and look at better engineering solutions (options appraisal).	Richard Speller	Central Mid Sussex	Peter Bradbury	60k	Road space availability has meant the scheme slipping into 19/20 construction year. Design now complete.
4	Storrington, School Hill jw Manleys Hill	Lorry congestion at tight corner Prohibition of HGV movements in School Hill	Chris Stark	Chanctonbury	Philip Circus	20k	Design work and TRO process is complete and the scheme is with our contractor for pricing and programming this year.
5	Arundel	20mph limit & associated Improvements	Ben Whiffin	Joint Downland Arun	Nigel Peters	200k	Formal advert is complete, objections have been resolved at CLC, detailed design due to be completed end of September. BB will price the job for implementation in Jan/Feb 2019.
6	A29 Slindon	Signalised crossing & speed reduction	Ben Whiffin	Joint downland Arun	Derek Whittington	150k	Designed scheme completed on site but some remedial and additional signing works to be delivered, as agreed with community, and Ben Whiffin.

7	Bognor, Halfords junction,	Junction improvement at Halfords Industrial estate / Rowan Way.	Ben Whiffin	Joint Downland Arun	Graham Jones Ann Rapnik	50k	Scheme design is being finalised prior to formal TRO consultation and will be included in the 19/20 ADP for delivery subject to the TRO process outcome.
8	Ferring, Sea Lane,	Traffic calming/junction improvements	Ben Whiffin	Joint Eastern Arun	Peter Evans	100k	Scheme completed on site
9	Christs Hospital	Downs Link needs connection at Christs Hospital Station Provide new link between existing bridleways	Chris Stark	North Horsham	Amanda Jupp	300k	Following concerns around the initial route being taken through a section of Ancient Woodland, the scheme is being redesigned based on a new route alongside old station platforms. The scheme is currently due to be delivered as part of the 19/20 programme.
10	Billinghurst Bypass Footbridge	Lighting	Chris Stark	North Horsham	Amanda Jupp	20k	Works are due to commence this week on road crossing for power supply, and next week on footpath columns. Works due to be completed end of September.

11	Billingshurst, High Street near The Alders	Provision of gateway feature and pedestrian refuge	Chris Stark	North Horsham	Amanda Jupp	20k	Pedestrian refuge was not feasible so an improved crossing was proposed with footway improvements to compliment. Developer works connected to the A272 upgrade on site have altered the existing footway layout and so our scheme has been put on hold until developer works are complete. Meeting with Chris Stark on site end of September to discuss and review.
12	Slaugham TC	6 identified Gateways to be replaced / regenerated. VAS signs requested (needs/location assessment required) and to raise two existing uncontrolled crossings into tables. Believed S106 available and there is an assumption that it has been allocated to the Parish (if so possible S278??)	Richard Speller	North Mid Sussex	Bill Acraman	50k	Gateways only to be implemented (proposals for raised tables have been dropped) some incorporating VMS (maintenance costs to be met by parish). Detailed design to be completed end of September, implementation is possible this financial year.
13	Westhampnett Cycle Facilities	Construction of shared use cycleway through Westhampnett village linking with businesses	Chris Dye	South Chichester	Jeremy Hunt	370k	Following consultation with the Parish Council and cycle forum detailed design is being undertaken and due to be completed by December'18. It is intended for the scheme to be delivered as part of the 19/20 ADP.
14	Torch path	Torch are a company that provide holidays to vision impaired people and use Hurstpierpoint centre to train staff. Would like access improved from their property to the centre. A mud track PROW exists that could be upgraded to cater for them as well as all users of this PROW. Build out required to ease crossing (note previous fatal site). Drainage/footway/Buildout scheme.	Richard Speller	South Mid Sussex	Peter Griffiths	12k	Scheme is complete.
15	Bognor Regis Frith Road,	Request for Traffic Calming	Ben Whiffin	Western Arun	Ann Rapnick	150k	Proposals comprise 3 pairs of speed cushions and a raised table junction. Informal consultation with frontagers and stakeholders now underway. Detailed design and formal advertisement to follow later in financial year. Implementation will be 19/20.

16	Southwick Footbridge Lighting	Provision of Streetlighting across bridge and on its approaches.	Mike Thomas	Adur	Janet Mockridge	30k	SSE were due to implement lighting improvements in august. They have not done this. We are still waiting for a revised date. Works will be done without closing the pedestrian route.
----	-------------------------------	--	-------------	------	-----------------	-----	---

Joint Eastern Arun County Local Committee

6th November 2018

Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies

Report by Executive Director of Children, Adults, Families, Health & Education

Ref: (EA05(17/18))
Key Decision: No
Part I
Electoral Divisions: All in CLC Area

Executive Summary

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nomination for appointment of Local Authority Governor set out in Appendix A, be approved and to note any recommendations.

Proposal

1. Background and Context

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.

- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.

- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.

- 2.4 The following criteria are in place for the nominations of local authority governors:

- i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
- ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
- iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Executive Director since it is usually advantageous to bring in experienced governors from other areas
- iv) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. Reappointments

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. Current Vacancies

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

5. Proposal

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

6. Resources

There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. Consultation

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. Risk Management Implications

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. Other Options Considered

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

Kim Curry

Executive Director of Children, Adults, Families, Health & Education

Contact: Governor Services Administrator
0330 222 8887

Appendix A: Local Authority Governors - Appointments, Reappointments or Nominations

Appendix B: Current Vacancy List

Background Papers: None.

Appendix A

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Reappointment:

Nominations for Appointment:

St Wilfrid's Catholic Primary School, Angmering

Mr Mark Ward for a four year term

Academies:

Nominations for Reappointment:

Nominations for Appointment:

Temporary Governing Bodies

Nominations for Reappointment:

Nominations for Appointment:

Appendix B

Authority Governor Vacancies for Joint Eastern Arun County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Summerlea Community Primary School	Littlehampton East	James Walsh	Feb-18	Outstanding	Bev Crowter	Helen Morris
The Littlehampton Academy (A)	Littlehampton East	Dr James Walsh	Oct-18	Outstanding		Steve Jewell